

User's manual

Manual del usuario

Manuel de l'utilisateur

Customer Service US: 1-800-645-2986 Servicio de atención al Cliente US: 1-800-645-2986

Service à la clientèle Canada: 888-645-2986

## **Window Air Conditioner**



Model 293067 5,000 BTU, Cool Only, 115V

#### **WARNING**

Read all instructions before use. To reduce the risk of fire, electric shock, or injury to persons when using this appliance, follow the following precautions:

- Plug into a grounded 3 prong outlet.
- DO NOT remove the ground prong.
- DO NOT use a plug adapter.
- DO NOT use an extension cord.
- Unplug the air conditioner before servicing
- Two people are recommended to lift and install the unit.
- Refrigerant R32 is used. Contact a qualified service technician for maintenance of the refrigerant.

The electrical ratings for your air conditioner are listed on the model and serial number label located on the front, left side of the unit (when facing front).

#### **Recommended Ground Method**

For your personal safety, this air conditioner must be grounded. This air conditioner is equipped with a 3 prong power supply cord and a grounded plug. To minimize the possibility of electrical shock, the cord must be plugged into a 3 prong outlet and grounded in accordance with all local codes and ordinances. If a 3 prong outlet is not available, it is the customers responsibility to have a proper 3 prong outlet installed by a qualified electrician.

#### It is the customers responsibility:

- To contact a qualified electrician
- To assure that the electrical installation is adequate and in conformance with the National Electrical Code, ANSI/NFPA 70 - latest edition, and all local codes and ordinances.

#### **LCDI Power Cord and Plug**

This air conditioner is equipped with an LCD (Leakage Current Detection and Interruption) power cord that is required by UL. This power supply cord contains state-of-the-art electronics that sense current leakage. If the cord is damaged and leakage occurs, power will be disconnected from the unit.

The test and reset buttons on the LCDI plug are used to check if the plug is functioning properly. To test the plug:

- 1. Plug power cord into a grounded 3 prong outlet.
- 2. Press RESET (on some units a green light will turn on).
- 3. Press the TEST button, the circuit should trip and cut all power to the air conditioner (on some units a green light will turn off).
- 4. Press the RESET button for use. You will hear a click and the A/C is ready for use.

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# INTRODUCTION

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#### IMPORTANT SAFETY INSTRUCTIONS

Before installing and using your air conditioner, please read this owner's manual carefully. Store this manual in a safe place for future reference. Your safety and the safety of others is very important to us. Please pay attention to all safety messages outlined in this owner's manual.

WARNING: To reduce the risk of fire, electrical shock or injury when using your air conditioner, follow the following basic precautions:

- Plug into a grounded 3 prong outlet.
- Do not remove the ground prong.
- Do not use a plug adapter.

- Do not use an extension cord.
- Unplug the air conditioner before servicing
- Use two or more people to move and install the air conditioner



This is a safety alert symbol.

This symbol alerts you to potential hazards that can harm you or others or even cause death

All safety messages will directly follow the safety alert symbol and/or the words "DANGER" or "WARNING".

## **ADANGER**

## AWARNING

Failure to immediately follow these instructions may cause serious injury or even death.

All Safety messages alert you of potential hazards, how to reduce the chance of injury, and what can happen if instructions are not followed correctly.

### **ELECTRICAL REQUIREMENTS**

## **AWARNING**



Electrical Shock Hazard
Plug into a grounded 3 prong outlet.
Do not remove the ground prong.
Do not use an adapter
Do not use an extension cord.
Failure to follow these instructions can result in death.

The electrical ratings for your air conditioner are listed on the model and serial number label located on the front left side of the unit (when facing the front).

Specific electrical requirements are listed in the chart below. Follow the requirements below for the type of plug on the power supply cord.

#### Wiring Requirements

#### **Power Supply Cord**

- 115 volt (103 min.—127 max)
- 0-8 amps
- 10-amp time-delay fuse or circuit breaker
- Use on single outlet circuit only



#### **Recommended Ground Method**

fire, or electrical shock

For your personal safety, this air conditioner must be grounded. This air conditioner is equipped with a 3 prong power supply cord with a grounded plug. To minimize the possibility of electrical shock, the cord must be plugged into a 3 prong outlet and grounded in accordance with all local codes and ordinances. If a 3 prong outlet is not available, it is the customer's responsibility to have a properly grounded 3 prong outlet installed by a qualified electrician.

#### It is the customer's responsibility:

### Copies of the standards listed may be obtained from:

To contact a qualified electrician

 To assure that the electrical installation is adequate and in conformance with the National Electrical Code, ANSI/NFPA 70 - latest edition, and all local codes and ordinances. National Fire Protection Association One Batterymarch Park Quincy, Massachusetts 02269

#### **LCDI Power Cord and Plug**

This air conditioner is equipped with an LCDI (Leakage Current Detection and Interruption) power cord and plug as required by US National Electric Code 440.65. This cord consists of a length of shielded flexible cord with no termination on the load side and a LCDI attachment plug on the line side.

The LCDI power cord and plug will remove the supply source via electrical disconnect (circuit trip) if the nominal current leakage between the cord shield and either load conductor exceeds a predetermined value. The cord will remain deenergized until the devise has been manually reset. This is intended to reduce the risk of a fire in the power cord or combustible materials nearby. The cord shields are not grounded and they must be considered a shock hazards if exposed. The cord shield must not be connected to ground or to any exposed metal.

The test and reset buttons on the LCDI Plug are used to check if the plug is functioning properly. To test the plug:

- 1. Plug power cord into a wall outlet
- 2. Press the TEST Button, the circuit should trip and cut all power to the air conditioner
- 3. Press the RESET button for use

If a test is performed and the indicator light remains ON, the current leakage has been detected. Do not use the air conditioner or attempt to reset the LCDI Plug. Contact Customer Service for troubleshooting recommendations.



### **PACKING LIST**

(appearance may vary)

IMAGE	PART	QUANTITY
	Window Air Conditioner	1
	Top Mounting Rail (With sponge)	1
	Lock Frame	2
	Filler Panels (With "Left" & "Right" remark on the front face)	2
	Sash Lock(Two holes)	1
	Window Sash Seal (Sponge)	1
	3/8" Screws	4
	1/2" Screws	3
	3/4" Screws	4
	Foam Top Window Gasket (Thin sponge for back-up using)	1

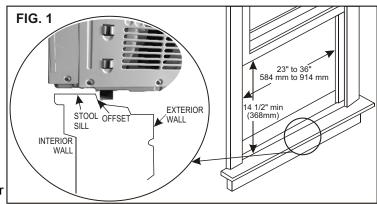
#### **DISCLAIMER**

ALL INFORMATION AND THE TECHNICAL SPECIFICATIONS PRESENTED IN THIS USER'S MANUAL ARE THE PRESENTATION OF THE MANUFACTURER. Crosley Corporation HAS NOT CONDUCTED INDEPENDENT TEST TO THE INFORMATION AND THE SPECIFICATIONS PRESENTED HEREWITHIN.

#### **INSTALLATION & ASSEMBLY INSTRUCTIONS**

Some assembly is required for your new air conditioner. Please read and follow these instructions carefully.

- 1. This air conditioner is designed to be installed in a standard double-hung window with a window width between 23" and 36" (584 mm 914 mm).
- 2. The air conditioner can be installed without the accordion panels to fit in a narrow window opening. See the window dimensions.
- 3. The Lower Sash (the lower part of the window that moves up and down) must allow for 14.5" of vertical clearance when open. (See FIG. 1).
- 4. All supporting parts must be secured to firm wood, masonry, or metal.
- The electrical outlet must be within reach of the power cord.



NOTE: Save the product packaging and installation instructions for future reference. Store the air conditioner in the product box when not in use for an extended period of time.

#### **Top Rail Assembly**

The top rail must be assembled prior to installing the air conditioner in the window **Tools Needed:** Phillips Screw Driver

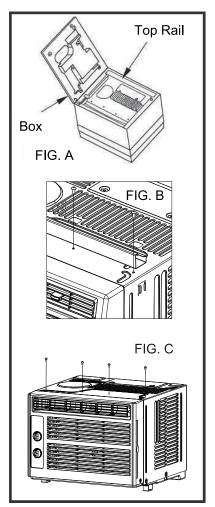
Top Rail Hardware		QTY
	3/8" Screw	4
	Top Rail	1

#### Attaching the Top Rail to the Air Conditioner

- 1. Remove the air conditioner from the box and place on a hard flat surface.
- 2. Remove top rail from the top of the packaging material as shown in FIG. A
- 3. Align the hole in the top rail with those in the top of the unit as shown in FIG. B
- 4. Secure the top rail to the unit with the 3/8" Screws as shown in FIG. C

# CAUTION

When handling the unit, be careful to avoid cuts from the sharp metal edges and aluminum fins on the front and rear coils.



NOTE: For safety reasons, all 4 screws must be used to attach the top rail.

### **ASSEMBLY & INSTALLATION (CONT.)**

#### **Accordion Panel Installation**

Now that you have installed the top rail, you can now install the accordion panels on each side.

- 1. Place the air conditioner on a hard flat surface.
- 2. Locate the accordion panels in the box.
- 3. Gently pull the free end of the accordion panel (See FIG. 2). Do this for both panels.



4. Slide the free end of the accordion panel into the side panel of the air conditioner (See FIG. 3). Do this for each side.

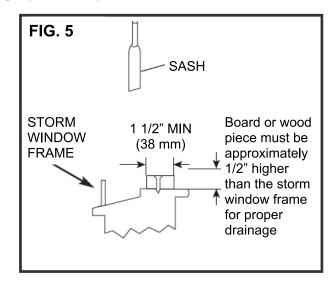


5. Once the accordion panels are slid into place adjust the top and bottom rails of the accordion panels into the top and bottom rails of the air conditioner (See FIG. 4).



#### **Storm Window Requirements**

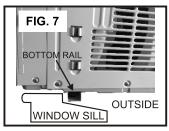
A storm window frame will not allow the air conditioner to tilt properly which in turn will keep it from draining properly. To adjust for this, attach a board or piece of wood to the sill. The board or wood piece should have a depth of at least 1 1/2". Make sure the board or piece of wood is approximately 1/2" higher than the storm window frame. This will allow the air conditioner to tilt enough for proper drainage. (See FIG. 5).



### Placing the Unit Inside a Window

1. Place the air conditioner on the sill with the bottom mounting rail against its back edge. Center the air conditioner and close the window securely behind the top mounting rail. The air conditioner should be slightly tilted to the outside area. Use a level; about a 1/3 bubble will be the correct case slant to the outside. (See FIG. 6 & FIG. 7) (Suggest to keep a downward oblique, to let accumulated rain water to drain out, from back side of the unit bottom.)



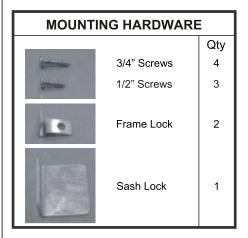


Once the air conditioner is placed, extend both the left and right accordion panels to the width of the window.



## **ASSEMBLY & INSTALLATION (CONT.)**

# Frame Lock, Sash Lock, and Foam Seal Installation



#### **Tools Needed:**

Phillips Screw Driver
Drill (if plot holes are needed)

 Place the frame lock between the extended accordion panels and the window sill as show in FIG. 9. Screw a 3/4" (19 mm) locking screw through the frame lock and into the window sill (FIG. 10).



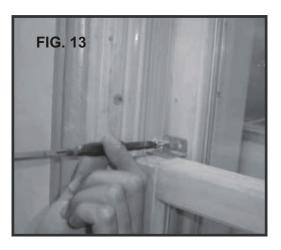


2. Drive 1/2" screws into the top of the accordion panel frame and the top rail to securely attach the window air conditioner to the lower sash. (See FIG. 11/12)

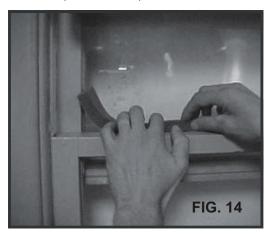




3. To secure the lower sash into place, use the sash lock and a 3/4" screw as shown below (See FIG. 13)



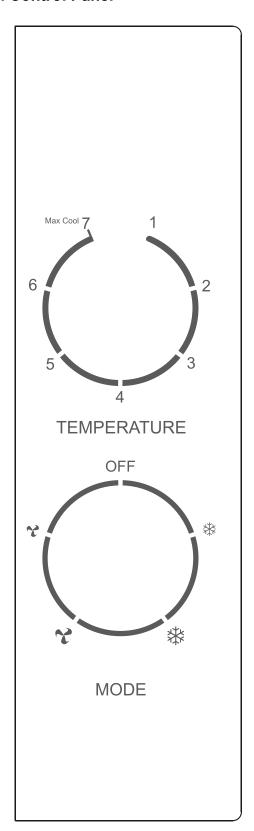
 For added insulation, cut the supplied insulation foam to the width of the window. Insert the foam between the window sashes to prevent air and objects from getting into the room. (See FIG. 14)



# Removing the Air Conditioner from the Window

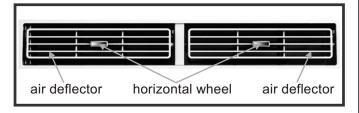
- Turn the air conditioner off, and disconnect the power cord.
- 2. Remove the sash seal from between windows, and unscrew sash lock.
- 3. Remove the screws installed through the frame and frame lock.
- 4. Close (slide) the side panels into frame.
- Keeping a firm grip on air conditioner, raise the sash and carefully "rock" air conditioner backward to drain any condensate water in base of unit. Be careful not to spill any remaining water while lifting unit from window.
- 6. Store parts WITH the air conditioner in the box

# USING YOUR AIR CONDITIONER Manual Control Panel



#### **Operating Your Air Conditioner**

- 1. **Power:** Turn on the unit by rotating the MODE dial to the desired setting.
- 2. Cooling Mode: For maximum cooling set the MODE dial to " \* ". In HIGH COOL mode, the fan will automatically go to high. This will help circulate the cool air throughout the room. The fan will operate on low in " \* " mode.
- 3. <u>Fan Mode:</u> For fan only modes, choose either "  $^{ * }$  " or "  $^{ * }$  ". The air conditioner will not cool the room when in fan mode.
- 4. <u>Thermostat:</u> Turn the TEMP dial to set the desired room temperature. For maximum cooling turn the TEMP dial to 7 (Max Cool).
- <u>Directional Louvers</u>: To direct the airflow, horizontal wheel to control the horizontal direction, air deflector to control the vertical direction.



**NOTE:** To minimize wear and tear on the air conditioner, always wait at least 3 minutes before changing modes. This will help prevent the compressor from overheating and the circuit breaker from tripping.

### **Normal Operating Sounds**

- You may hear a pinging noise caused by water hitting the condenser, on rainy days, or when the humidity is high. This design feature helps remove moisture and improve efficiency.
- You may hear the thermostat click when the compressor cycles on and off.
- Water will collect in the base pan during rain or days of high humidity. The water may overflow and drip from the outside part of the unit.
- The fan may run even when the compressor is not on.

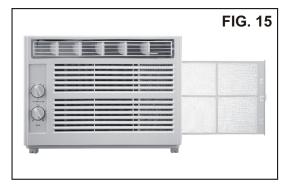
#### **CARE AND CLEANING**

Clean your air conditioner to keep it looking new and to minimize dust build up.

#### **Air Filter Cleaning**

The air filter should be checked at least once every month to see if it needs cleaning. Trapped particles and dust can build up in the filter and may decrease airflow as well as cause the cooling coils to accumulate frost. To clean the air filter:

- 1. Remove the filter by sliding it out from the front right side of the air conditioner. (See FIG. 15)
- Wash the filter using liquid dish soap and warm water. Rinse the filter thoroughly. Gently shake the filter to remove excess water.
- 3. Let the filter dry completely before placing it into the air conditioner.
- 4. If you do not wish to wash the filter, you may vacuum the filter to remove the dust and other particles.



#### **Cabinet Cleaning**

To clean the air conditioner cabinet:

- Unplug the air conditioner to prevent shock or a fire hazard. The cabinet and front panel of the air conditioner may be dusted with an oilfree cloth or washed with a cloth dampened in a solution of warm water and mild liquid soap. Rinse thoroughly with a damp cloth and wipe dry.
- Never use harsh cleaners, wax or polish on the cabinet front.
- Be sure to wring excess water from the cloth before wiping around the controls. Excess water in or around the controls may cause damage to the air conditioner.

### Winter Storage

To store the air conditioner when it is not in use for an extended period of time, remove it carefully from the window according to the installation instructions and cover it with plastic or place it in the original box.

## **TROUBLESHOOTING**

PROBLEM	POSSIBLE CAUSES	SOLUTIONS
The Air Conditioner will not start	The air conditioner is unplugged	Make sure the air conditioner plug is pushed completely into the outlet
	The fuse is blown/circuit breaker is tripped.	Check the house fuse/circuit breaker box and replace the fuse or reset the breaker.
	Power failure	<ul> <li>The unit will automatically re-start when power is restored.</li> <li>There is a protective time delay (approx. 3 minutes) to prevent tripping of the compressor overload. For this reason, the unit may not start normal cooling for 3 minutes after it is turned back on.</li> </ul>
	The current interrupter device is tripped.	<ul> <li>Press the RESET button located on the power cord plug.</li> <li>If the RESET button will not stay engaged, discontinue use of the air conditioner and contact a qualified service technician.</li> </ul>
The Air Conditioner does not cool as it should	Airflow is restricted	Make sure there are no curtains, blinds, or furniture blocking the front of the air conditioner
	The temperature control may not be set correctly.	Turn the TEMP dial to a higher number
	The air filter is dirty	Clean the filter. See the Cleaning and Care Section of the manual.
	The room may be too warm	Please allow time for the room to cool down after turning on the air conditioner.
	Cold air is escaping	Check for open furnace registers and cold air returns
	The cooling coils are frozen	See "Air Conditioner Freezing Up" below.
The Air Conditioner is freezing up	Ice blocks the air flow and stops the air conditioner from cooling the room	Set the MODE dial to HIGH FAN or HIGH COOL and set the TEMP dial to 1 or 2
The Remote Control is not working (if included with your air conditioner)	The batteries are inserted incorrectly  The batteries may be dead	<ul><li>Check the position of the batteries.</li><li>Replace the batteries</li></ul>

## TROUBLESHOOTING (CONT.)

PROBLEM	POSSIBLE CAUSES	SOLUTIONS
Water is dripping outside	Hot and humid weather.	This is normal
Water is dripping inside the room	The air conditioner is not correctly tilted outside.	For proper water drainage, make sure the air conditioner is slightly tilted downward from the front of the unit to the rear.
Water collects in the base pan	Moisture removed from the air is draining into the base pan.	This is normal for a short period in areas with low humidity and normal for a longer period in areas with high humidity.